

Notice of Regular Meeting– Board Agenda (Subject to Change)

Meeting Place: Arkansas State Board of Embalmers and Funeral Directors
101 East Capitol
AR River Room, 3rd Floor
Little Rock, AR 72201

Date & Time: **Wednesday, May 11, 2016 – Approximately 1:00 PM to immediately follow the annual meeting**

Order of Business: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the order of any agenda item, or decide not to discuss any item on the agenda.

1. ***Call to Order-*** Introduction of Board members and anyone wishing to speak before the Board today.
2. ***Agenda Adoption***
3. ***Establishment Licenses seeking approval – Inspector Leahey***
 - a. ***Legacy Funeral Home and Cremations – 1806 N. Hazel Street, Hope, AR – Inspected May 10, 2016. Manager and owner of record: Michael J. Smith. Embalmer of Record to be provided to the Board. Cremation Provider: Legacy Enterprises.***
4. ***Hearings***
 - a. ***In the matter of Weems Family Funeral Service, a Type A Funeral Establishment and Timothy Weems, a Licensed Funeral Director and Manager – Case#16-1***
5. ***Administrative***
 - a. ***Approval of the March 17, 2016 regular meeting minutes***
 - b. ***Approval of the April 13, 2016 teleconference minutes***
 - c. ***Approval of March – April 2016 DF&A financial reports and Trial Balance***
6. ***New Business discussion***
 - a. ***Executive Secretary requests approval to attend CLEAR conference in Portland, Oregon – September 14-17, 2016. Conference registration for non-members is \$620 and the Executive Leadership Program for Regulators is \$585, then hotel rate is \$169 and of course flight. I would propose that perhaps the two Boards could split the cost.***

b. Complaint process

c. Fee Proposal

7. Complaints

a. Case#15-42 – In the matter of Reddick Funeral Home, a Type A Licensed Funeral Establishment and Na’Kenna Brown, a Licensed Funeral Director and Manager – 2nd review tabled for further investigation.

b. Case#16-10 - In the matter of Reddick Funeral Home, a Type A Licensed Funeral Establishment and Na’Kenna Brown, a Licensed Funeral Director and Manager

c. Case#16-11 - In the matter of Reddick Funeral Home, a Type A Licensed Funeral Establishment and Billy Reddick, a Licensed Funeral Director and Owner

8. Attorney updates – Julie Chavis and Daniel Faulkner

a. 2014 Appeal status - Javier Buck and Richardson Memorial Funeral Home – update since last meeting.

b. 2014 Appeal status– Effie Collins and Collins Chapel

c. 2011 Appeal Status - Elmer Davis

9. Meeting dates:

a. May 12, 2016 – 9 am

b. July 21, 2016 – 9 am

c. September 15, 2016 – 9 am

d. November 10, 2016 – 9 am

10. Adjournment

- **Any item that was not discussed on Wednesday, May 11, 2016 due to lack of time, will be continued to the Thursday, May 12, 2016 meeting.**